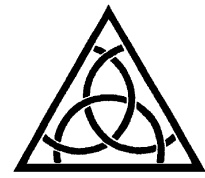




Trinity Christian School



Birbeck Street, Stalybridge, Cheshire SK15 1SH

Telephone: 0161 303 0674

Website: www.trinityschool.org.uk

E-mail: office@trinityschool.org.uk

"Bringing the love of God into the classroom."
"Enabling each pupil to achieve their God-given potential."

Job Description

Job title	EYFS 1:1 SEND Teaching Assistant (Temporary Contract)
Reports to	Teachers & SLT

Job purpose

As an SEN Teaching Assistant at Trinity Christian School you will:

- ✓ Encourage each pupil to achieve their God-given potential.
- ✓ Provide learning and care support for pupils with special educational needs (SEN).
- ✓ Work alongside teachers, to help to create a caring, calm, purposeful learning environment for our precious pupils.
- ✓ Plan, deliver and evaluate individual, small group and class lessons.
- ✓ Work throughout the school with both primary and secondary pupils.
- ✓ Have experience of working as part of a team.
- ✓ Be a valued member of the Trinity team.

Responsibilities

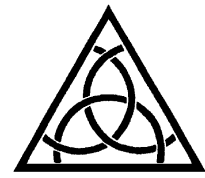
- Act in accordance with the School Mission, Vision, Values and Faith Statement.
- Promote the inclusion of all pupils, ensuring they have equal opportunities to learn, develop and achieve their God-given potential.
- Provide an excellent Christian role model in accordance with the School Mission, Vision, Values and Faith Statement.
- Implement and adhere to all Trinity Christian School Policies, ensuring the health and well-being of pupils is maintained at all times.
- Implement Trinity Christian School routines and techniques for creating a culture of high expectations.
- Contribute to pupil Bible teaching, discussion and prayer times, in accordance with the School Mission, Vision, Values and Faith Statement. This is an occupational requirement.

Teaching and learning

- Work under the guidance of teachers in the planning and implementation of work programmes with individuals, groups of pupils or the whole class to promote effective teaching and learning.
- Contribute to the planning of differentiated learning activities for individual or small groups of pupils with special educational needs (SEN), delivering activities inside or outside the classroom.
- Support the teaching of a broad and balanced curriculum aimed at pupils achieving their God-given potential in all areas of learning including P.E.
- Use ICT skills to advance pupils' learning.
- Through observations, provide regular feedback to teachers on pupil progress, attainment and barriers to learning.
- Support class teachers with maintaining good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment.
- Monitor, record and report on progress and attainment.
- Contribute to the effective daily working of Trinity Christian School (including break and lunch duties).



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- Supervise a class if the teacher is temporarily unavailable.
- Provide cover for classes using resources provided by teachers.
- Contribute to the overall ethos, aims and work of the school.
- Recognise the role of parents as primarily responsible for their child's education seeking to assist them in their task.
- Integrate biblical principles and the Christian philosophy of education throughout the curriculum, in accordance with the School Mission, Vision, Values and Faith Statement.

Supporting pupils

- Build positive relationships with pupils, promoting high self-esteem and independence.
- Adapt communication style to respond to pupils according to their individual needs.
- Support pupils with their social, emotional and mental health needs, escalating concerns where appropriate.
- Promote high standards of behaviour, responding to incidents in line with the school's behaviour policy and guidelines on physical intervention.
- Assist with the development and delivery of individual education and support plans.

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies.
- Promote the safeguarding of all pupils in the school.

General Responsibilities

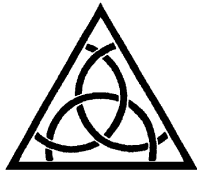
- Help students to learn subject matter, skills and attitudes, that will contribute to their understanding of the Christian worldview and of the practice of Christian discipleship.
- Be responsible to teachers and SLT.
- Undergo regular observations and participate in staff training, and attend regular INSET training days.
- Co-operate with the school's Senior Leadership Team, under the oversight of the school's governors, in implementing all policies, procedures and directives governing the operation of the school.
- Maintain a clean and well-ordered classroom.
- Supervise any extra-curricular activities in line with your contracted hours.

Spiritual Responsibilities

- Respect the School Mission, Vision, Values and Faith Statement.
- Seek to be a role-model in speech, action and attitude.
- Work as part of a team, seeking to value, listen to, serve and honour others, recognising that achievement comes through unity.
- Encourage a culture that values everyone, supports everyone, acknowledges and celebrates differences in the way God has created individuals, practises compassion and works in a non-judgemental way.
- Expect high standards of ourselves and each other, striving to be the best that each can be, being responsible to one another and operating within clearly set out channels of accountability.

Professional Responsibilities

- Take opportunities for professional development.
- Attend and participate in devotional, in-service, departmental and parent/ teacher meetings as well as other relevant activities, as appropriate and as requested, such as options and open evenings.
- Know the procedures for dealing with issues of an emergency nature.
- Take the time to read school policies, and to ensure that these are fully put into practice.



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Personal Responsibilities

- Demonstrate the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance and punctuality.
- Develop and maintain rapport with students, parents and staff by treating others with friendliness, dignity and consideration.
- Be loyal to constituted authority.
- Maintain a personal appearance that is a role model of cleanliness, modesty, good taste and in agreement with school policy.
- Recognise the need for good public relations. Represent the school in a favourable and professional manner to the general public.
- Practise appropriate confidentiality in dealings with students, their families and with colleagues.
- Do not use the position of trust involved in teaching to promote personal beliefs that would not be in accordance with the School Mission, Vision, Values and Faith Statement.

Qualifications

- ✓ All Teaching Assistants must be suitably qualified with a minimum of a Level 3 Teaching Assistant qualification.
- ✓ A current first aid qualification would be an advantage.