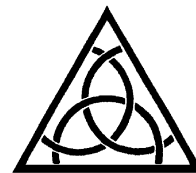




Trinity Christian School



Birbeck Street, Stalybridge, Cheshire SK15 1SH

Telephone: 0161 303 0674

Website: www.trinityschool.org.uk

E-mail: office@trinityschool.org.uk

"Bringing the love of God into the classroom"

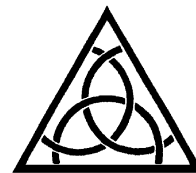
Our 16 Point Covid Risk Assessment remains effective and embedded and will be followed by staff and children to provide the safest environment that we can. **Please read and be prepared to follow the guidelines that pertain to you as parents.**

The 16 Point Covid Risk Assessment:

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| <p>1. Staggered entry for Primary pupils arriving at school</p> | <ul style="list-style-type: none"> We recommend that all parents wear a face covering whilst dropping off and collecting children. Only one parent is allowed to drop off children and should keep social distance from other parents. Parents should not arrive unduly early and should not come into school. <p>KS2:</p> <ul style="list-style-type: none"> KS2 children should be dropped off at 8.30am (Quarry Street entrance). Pupils go straight to own classroom and are encouraged to keep social distance whilst travelling to class. <p>Trinity Treasures:</p> <ul style="list-style-type: none"> Trinity Treasures children should be dropped off at 8.40am (Quarry Street entrance) All TT (N–Y2) pupils are escorted by staff to classroom and are encouraged to keep social distance whilst travelling to class. |
| <p>2. One Way exit for Primary pupils leaving school</p> | <ul style="list-style-type: none"> Parents pick up Primary children between 3.00pm and 3.10pm. We ask that you follow a one-way system by entering school using Quarry Street entrance and exiting school via the main, High Street, Blue gate. Only one parent collects child and keeps social distance with other parents whilst exiting |
| <p>3. Arrival for secondary pupils</p> | <ul style="list-style-type: none"> Secondary pupils arrive at school at 8.40am and go straight to Form room and are encouraged to keep social distance whilst travelling to class. SLT person patrols outside area to ensure that movement of secondary pupils is fast and orderly |



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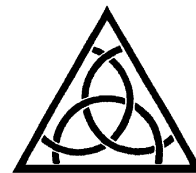
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| <p>4. Robust Hand Cleansing</p> | <ul style="list-style-type: none"> Pupils will sanitize hands upon entry into school, before each lesson, before eating, after using the toilet and when leaving school. Staff to ensure correct regime is followed <p>Staff:</p> <ul style="list-style-type: none"> All staff to sanitize hands upon entry into school, before each lesson, before eating, after using the toilet and when leaving school. <p>Visitors:</p> <ul style="list-style-type: none"> All visitors must sanitize hands before signing in the visitor book |
| <p>5. Respiratory hygiene</p> | <p>Whole school (including office):</p> <ul style="list-style-type: none"> All classrooms to be supplied with new peddle bins and own supply of tissues. All pupils and staff to use "catch it and bin it" method. |
| <p>6. Bubbles including LUNCH</p> | <p>Primary:</p> <ul style="list-style-type: none"> Trinity Treasures (N-Y2) will form its own bubble. All playtimes/breaks and lunch breaks will take part away from other bubbles Y3/4 will form its own bubble. All breaks/playtimes will be separate from other bubbles. Lunch will be eaten in own classroom Y5/6 will form its own bubble. All breaks/playtimes will take part away from other bubbles. Lunch will be eaten in the Art Room. Y5/6 will keep lunch boxes in corridor outside Room 1 and will pick up at 12.25pm. <p>Secondary:</p> <ul style="list-style-type: none"> KS3 and KS4 will form their own bubbles and eat |



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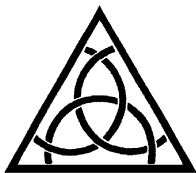
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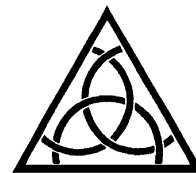
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| | <p>separately.</p> <ul style="list-style-type: none"> • KS3 bubble to use top playground area at breaks and KS4 to use lower playground area at break. <p>Staff:</p> <ul style="list-style-type: none"> • To assist social distancing, staff can use Staff Room or Room 6 to eat lunch but hot meals should be eaten in the staff room where possible. Staff are encouraged to consume their teas/coffees in Room 6. |
| <p>7. Teaching and pupil classroom seating</p> | <p>EYFS:</p> <ul style="list-style-type: none"> • Staff can use the most appropriate style for the EYFS but staff should endeavor to social distance and avoid physical contact with pupils whenever possible. Resources can be shared but must be cleaned regularly. <p>KS1-KS2:</p> <ul style="list-style-type: none"> • Children should sit in forward facing pairs/desks. Teacher should teach from the front and avoid physical contact whenever possible. • Resources can be shared but must be cleaned regularly. Children will be provided with school pen. <p>KS3-KS4:</p> <ul style="list-style-type: none"> • Children should sit in forward facing pairs/desks. Teacher should teach largely from the front and avoid physical contact whenever possible. • Resources can be shared but must be cleaned regularly. Pupils provide own stationary but staff can provide pens, etc, if pupil is without. |
| <p>8. Assemblies and other larger gatherings</p> | <p>Primary school:</p> <ul style="list-style-type: none"> • All larger assemblies will cease. Classes will instead do own assemblies and bible time in own classroom. |



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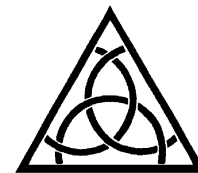
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| | <p>Secondary:</p> <ul style="list-style-type: none"> All larger assemblies will cease. Classes will instead do own assemblies and bible time in own classroom |
| 9. PPE | <ul style="list-style-type: none"> Staff and pupils are advised/recommended to wear a face covering in lessons and whilst travelling around school Staff should only wear full PPE when administering comfort to a pupil who is showing Covid-19 symptoms and waiting for parents to pick up. |
| 10. Physical Education | <ul style="list-style-type: none"> All PE apparatus can be shared and used by different year groups but must be rotated and left to stand for 48 hours or cleaned before and after use. |
| 11. Enhanced Cleaning | <p>Whole School:</p> <p>Primary Staff to spray and wipe down all high use surfaces in classrooms, including tables, desks, light switches, before going home</p> <p>Secondary Staff to spray and wipe down all high use surfaces in Form Rooms and classrooms, including tables, desks, light switches, before going home</p> <p>Office Staff to spray and wipe down all high use surfaces including tables, desks, light switches, before going home. The Cleaner to complete a weekly check to ensure that enough cleaning materials are always in school.</p> <p>Cleaner to clean all toilets daily and usual cleaning regime</p> <p>Head Teacher to monitor daily that above is done.</p> <p>N.B: Staff do not need to clean in rooms on the day that Sue Bergin is timetabled to clean in there.</p> |
| 12. Pupils moving around school | <p>Secondary:</p> <ul style="list-style-type: none"> To maintain a one-way flow and thus avoid congestion all Secondary School pupils should enter and exit the Lab and |



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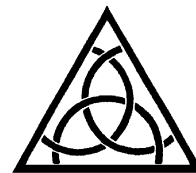
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| | <p>Room 2 using dedicated Fire Exits</p> <ul style="list-style-type: none"> • Pupils moving around school are asked to maintain social distance. • All pupils should wear a face mask (where not exempt) whilst moving around school between lessons. |
| <p>13. Staff or pupils who become unwell at school</p> | <ul style="list-style-type: none"> • Staff or pupils who become unwell (and show Covid symptoms) whilst in school will be isolated/sent home and advised to follow government guidelines. • Pupils who are unwell but not showing Covid symptoms can follow the school procedures for waiting for parent to collect • Pupils who are unwell and who are showing Covid symptoms will wait in Room 3 until parent arrives. Staff waiting with such pupils will wear face mask, disposable apron and disposable gloves. Where it is not possible to isolate them, staff have been advised to move them to an area which is at least 2 metres away from other people. The area around the person with symptoms will be cleaned and disinfected with cleaning products after they have left • In extreme measures the child can be taken home in the school mini bus. |
| <p>4. Singing and Music</p> | <ul style="list-style-type: none"> • Singing will not take place in large groups (eg school choirs and ensembles or in assemblies). • Instruments will not be shared. |
| <p>15. Contractors</p> | <ul style="list-style-type: none"> • Works necessary to maintain the building that cannot be carried out by in-house staff will be undertaken by contractors before/after school or at the weekend. • Works will only be permitted during the school day in an emergency and where the contractor will not come into contact with pupils/school staff e.g. roof leak, boiler failure, plumbing etc. |



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| | <ul style="list-style-type: none">Contractors will be met on arrival site staff and reminded about social distancing before commencing work. |
| 16. Visits | <ul style="list-style-type: none">Overnight and overseas educational visits will not take place.Non-overnight domestic educational visits will be subject to risk assessment and consider related government guidance on controlling Covid-19 transmission relative to the visit location/venue.Pupils will be kept in their consistent bubble for the purpose of the educational visits.Pupils travelling on Public Transport or in the school mini bus will be required to use a face mask. |

Keeping our staff and children safe is obviously dependent on all of us "doing our own part". As such, I ask that all parents read and discuss the above 16 Point Risk Assessment with their children before returning to school on Monday 8th March.

God bless and see you all soon.

Yours in Christ

Michael Stewart

Head Teacher